

BY-LAWS OF DEMOCRATIC PARTY OF ARKANSAS

Faith Caucus

ARTICLE I – NAME

Section 1. Name

The organization shall be known as the Democratic Party of Arkansas Faith Caucus. It is an auxiliary the Democratic Party of Arkansas.

ARTICLE II – MISSION

Section 1. Mission Statement

The Faith Caucus is organized for the purpose of education about the role of religion in political life and to elect Democratic candidates to office. Members are encouraged to support Democratic candidates of their choice. The organization as a body and any of its officers will endorse and support only the nominees of the Democratic Party of Arkansas.

ARTICLE III – MEMBERSHIP AND DUES

Section 1. Eligibility

Any person who supports the mission statement of the Faith Caucus and the Democratic Party are eligible for membership. A majority of the Faith Caucus may remove or censure any member who affiliates with or registers as a member of a party other than the Democratic Party; publicly advocates that voters should vote for the nominee of another Party for any office; or who gives support to or avows a preference for any publicly announced candidate of a party other than the Democratic Party or for a candidate for partisan office who is opposed to a candidate nominated by the Democratic Party.

Section 2. Membership

A member shall be a registered voter and one who pays dues to the Faith Caucus. Dues decided at a yearly meeting. The membership year will run from February 1st to January 31st.

ARTICLE IV – STATE MEETINGS

Section 1. Regular State Meetings

There shall be no less than four (4) regular Faith Caucus state meetings annually. These meetings are to be held at such times and places as the Chair determines. Written notice of the

time and place shall be communicated to the membership at least one (1) month in advance. The goal of the Caucus will be to have meetings in the various parts of the state. They are open to all members of the Faith Caucus. The purpose of the meetings:

1. To provide educational opportunities for the members of the Faith Caucus
2. To increase the visibility of the Faith Caucus throughout the state
3. To provide the opportunities for members of the Faith Caucus from around the State get to know one another.

Section 2. Election of Officers

Every two (2) years the Faith Caucus will hold a State Meeting. The purpose will be to elect officers and State Committee members for the next two (2) years. The State Meeting will be held by March 31st according to the Rules of the Democratic Party.

ARTICLE V – OFFICERS

Section 1. The Chair

The Chair shall preside at all meetings of the Faith Caucus; perform all duties incident to the office; set meetings dates and prepare the agenda for each; and appoint Standing and Special committees.

Section 2. The Vice-Chair

The Vice-Chair serves as the Chair in the absence of the Chair and shall have other responsibilities of the Chair.

Section 3. The Secretary

The Secretary shall keep a record of all meetings. The Secretary shall oversee the proper maintenance of all documents of the Faith Caucus; shall give notices of all meetings and shall perform such other duties as may be prescribed by the Executive Board.

Section 4. Treasurer

The treasurer shall oversee the maintenance of accurate and complete accounts of receipts and disbursements of the Faith Caucus. The Treasurer will work closely with the Finance Committee.

Section 5. Parliamentarian

The Parliamentarian shall provide explanation of the rules or by-laws of the Faith Caucus, and shall also make sure that proper procedures are followed at all meetings.

Section 6. State Committee Members

The Faith Caucus is eligible to have two (2) State Committee members besides the Chair and Vice Chair. They shall be from different Congressional Districts.

Section 7. Terms of Office

Officers shall hold office for one (1) term or two (2) years. They may be re-elected for additional terms.

Section 8. Vacancies

In the event any office becomes vacant, the Faith Caucus, at its next regular meeting, shall elect a successor to serve for the duration of the term of office.

ARTICLE VI – EXECUTIVE BOARD

Section 1. Membership

The Executive Board shall consist of the officers and Faith Caucus representatives to the State Convention of the Democratic Party of Arkansas.

Section 2. Duties

The Executive Board shall have the general power to manage the affairs of Faith Caucus.

Section 3. Meetings

The Executive Board shall have the general power to manage the affairs of the Faith Caucus meeting. Special meetings of the Board may be called by the Chair, as needed with written notice of forty-eight (48) hours or by any member of the Board upon a vote of a simple majority of the members of the Board.

Section 4. Notice of Meetings

Notice of regular meetings of the Board shall be sent at least two weeks in advance of meetings. Meetings notices can be delivered personally, by mail or by electronic means.

A quorum shall consist of a majority of the members of the Board present at the meeting.

Section 5. Voting

There will be no proxy voting. If a meeting is conducted electronically or by teleconference, members who have indicated their presence may vote by whatever means that have been deemed acceptable. A tally of the individual votes will be made and recorded in the minutes of the meeting.

In the event a member shall hold one or more positions on the Executive Board, that member is entitled to only one vote.

ARTICLE VII – RULES

Unless otherwise prescribed in these By-Laws, the meeting of the organization shall be conducted according to the Roberts Rules of Order.

ARTICLE VIII – COMMITTEES

The standing committees shall be Finance and Membership. Member shall be selected by the Chair, who will also serve on the committee. Other committees shall be organized as deemed necessary.

ARTICLE IX – AMENDMENTS

By-Laws may be amended, by a two-thirds (2/3) vote of those present at any regular meeting or any called meeting of the Faith Caucus. Written notice of all proposed changes any amendment that will be submitted for approval, shall have been given to the Executive Board thirty (30) days before the meeting, at which any amendment will be submitted for approval.

ARTICLE X – DISSOLUTION CLAUSE

Should the Faith Caucus be dissolved by appropriate action of the membership, the funds and other assets shall be given to the Democratic Party of Arkansas.

Date Approved and Effective

Chair